

**BYLAWS OF
SABBAR SHRINERS**

PREAMBLE

This temple is governed by the articles of incorporation and bylaws of The Imperial Council, A.A.O.N.M.S. for North America, an Iowa Corporation, and the following bylaws not inconsistent therewith.

ARTICLE I

NAME, SEAL, & JURISDICTION

§1.1 Name. This temple shall be known as Sabbar Shriners. It was granted a charter on July 6, 1966 by The Imperial Council.

§1.2 Location. It shall be located in the community designated in its charter.

§1.3 Seal. The seal of Sabbar Shriners shall consist of two concentric circles, between the circumferences of which are the words "Sabbar Temple, A.A.O.N.M.S. -Tucson, Arizona." within the innermost circle is a pyramid over which a cactus is superimposed and underneath the pyramid are the letters "N.M.S." rays extend outward from all sides of the pyramid. An impression and facsimile of the seal shall be deposited with the Imperial Recorder.

§1.4 Flag. The official flag of this temple shall be as described by the bylaws of The Imperial Council.

§1.5 Jurisdiction. The territorial jurisdiction of this temple is governed by the provisions of the bylaws of The Imperial Council.

ARTICLE 2

TEMPLE MEMBERSHIP

§2.1 Prerequisites. Membership in this temple, including a candidate's petition and balloting thereon, is governed by the bylaws of The Imperial Council.

§2.2 Affiliation. Affiliation into this temple is governed by the bylaws of The Imperial Council.

APPROVED 4/25/10
DATE
[Signature]
CHAIRMAN
JURISDICTION & LAWS COMMITTEE
[Signature]
VICE CHAIRMAN

§2.3 Associate Membership. Associate membership in this temple is governed by the bylaws of The Imperial Council.

§2.4 Retention of Membership. Retention of membership in this temple is governed by the bylaws of The Imperial Council.

§2.5 Demit. The procedure for a demit is governed by the bylaws of The Imperial Council.

§2.6 Suspension or Termination of Membership. Suspension or termination of membership in this temple are governed by the bylaws of The Imperial Council. Sabbar Shriners only carries a noble for one (1) year if his dues are not paid. If dues are not paid by December 31st of the current year, the noble will be suspended. A petition for reinstatement will be required along with the past dues and dues for the current year.

§2.7 Life Membership. Life membership in this temple is governed by the bylaws of The Imperial Council.

§2.8 Honor Membership. Honorary membership in this temple is governed by the bylaws of The Imperial Council.

§2.9 Discipline. The discipline of a member of this temple, for any cause other than nonpayment of dues, is governed by the bylaws of The Imperial Council.

§2.10 Complaints to Imperial Potentate. Complaints or correspondence to the Imperial Potentate are governed by the bylaws of The Imperial Council.

§2.11 Copies of Temple Bylaws and Imperial Bylaws. Each member of this temple shall receive a copy of these temple bylaws; and the recorder of the temple shall allow each member access to a copy of the Imperial bylaws so that they may be read and understood.

ARTICLE 3

Temple Meetings & Ceremonials

§3.1 Stated Meetings. A stated meeting of the temple shall be held on the second Monday of each month of the year, except July and August, at 7:00 p.m. The Potentate with an affirmative majority vote of the elective divan may suspend the June meeting.

(A) December Meeting. At the December stated meeting the officers and representatives for the ensuing year shall be elected.

(B) Annual Meeting. The Annual meeting shall be held on the first Monday in January unless such day falls on or during the New Year's weekend. In such event it shall be held on the second Monday in January. ~~No ceremonial sessions shall be exemplified at the Annual Meeting.~~ Installation of elected officers shall be conducted during the annual meeting.

§3.2 Ceremonial Sessions. The temple shall hold at least two ceremonials each calendar year. The Potentate may call for additional ceremonials at his discretion. A minimum of one ceremonial each year will be held in the home mosque.

usual **§3.3 Special Meetings.** Special meetings may be called by the potentate at any time, ~~and they may be called upon request of twenty five members of this temple, stating the~~ business to be considered and no other business than that specified in the call may be transacted.

§3.4 Sunday Meetings. No business meeting or ceremonial session shall be held on Sunday, except on special dispensation of the Imperial Potentate for good and sufficient cause.

§3.5 Place of Meetings. The place of all meetings shall be determined by the Potentate except as may be otherwise required or restricted by the bylaws of The Imperial Council.

§3-6 Notice of Meetings. Unless a longer time is specified in these by-laws, not less than one week's written notice must be given of the time and place of all meetings and ceremonial sessions.

§3.7 Rules of Order. Unless otherwise provided by the bylaws of The Imperial Council, the temple bylaws or resolution, parliamentary procedures shall be governed by *Robert's Rules of Order*.

§3.8 Admission. A Noble may not be admitted to this temple unless he exhibits to the temple an official Shrine Card for the current year.

§3.9 Quorum. A quorum consists of seven (7) members of the temple entitled to vote, one of whom must be the Potentate, the Chief Rabban, the Assistant Rabban, or a Past Potentate of the temple.

§3.10 Order of Business. The order of business shall be as follows:

- (A) Opening ceremony
- (B) Reading of minutes of previous sessions
- (C) Reading of communications
- (D) Reading of Financial Statements
- (E) Reading of Petitions for membership
- (F) Balloting on candidates
- (G) Reports of Standing and special committees
- (H) Unfinished business
- (I) New business
- (J) Presentations
- (K) Closing ceremony

The order of business may be changed or suspended whenever it is in the best interest of the temple.

ARTICLE 4

Officers

§4.1 Officers. The officers of this temple are those listed in the bylaws of The Imperial Council. No person may hold more than one of the offices at the same time.

§4.2 Nomination. Candidates for elective office and Representative must be placed in nomination from the floor. There shall not be more than one nomination speech for a candidate and the speech may not exceed three minutes. Seconding speeches are not required or permitted.

§4.3 Duties. The duties of the elective officers are governed by the bylaws of The Imperial Council.

§4.4 Election and Appointment. The election and appointment of officers are governed by the bylaws of The Imperial Council.

§4.5 Enthronement and Installation. The enthronement and installation of the temple officers are governed by the bylaws of The Imperial Council.

§4.6 Vacancies. The existence of a vacancy and filling a vacancy are governed by the provisions of the bylaws of The Imperial Council.

§4.7 Delivery of Records. Each officer shall deliver all books, papers and other property of the temple in his hands to his successor in office, or to such person and at such time as the temple may direct.

§4.8 Board of Directors. The composition and duties of the Board of Directors are enumerated in the bylaws of The Imperial Council. The Board of Directors has these additional duties.

- (A) **Leadership Search Committee.** The Board of Directors shall appoint a Leadership Search Committee as allowed by the provisions of the bylaws of the Imperial Council.
- (B) **Temple Holding Company.** The Board of Directors and the immediate Past Potentate shall be the Board of Directors of any temple holding company.

No need for Trustees
Advisory board appointed by Divan

ARTICLE 5

Initiation Fees, Per Capita, Hospital Levy

§5.1 Initiation Fee. The initiation fee shall be determined at a stated or special meeting of the temple after notice has been given to each member stating the proposed amount of

the initiation fee. The initiation fee shall not be less than prescribed by the bylaws of The Imperial Council. It must be paid in full prior to initiation.

§5.2 Dues. The annual dues shall be determined at a stated or special meeting of the temple after notice has been given to each member stating the proposed amount of the annual dues. The annual dues shall not be less than prescribed by the bylaws of The Imperial Council, paid in advance by all members before January 1st each year. The annual dues do not include the hospital levy or the annual per capita tax required by the bylaws of The Imperial Council, each of which shall be added to the annual dues. This temple may, by a majority affirmative vote of those members present and voting, remit dues of a member for good cause shown either to the temple or a committee selected for that purpose.

§5.3 Life Membership. A member may be granted life membership in this temple as prescribed by the bylaws of The Imperial Council.

§5.4 Per Capita Tax. Each member of this temple, other than life per capita members and associate members, shall pay The Imperial Council per capita tax as prescribed by the bylaws of The Imperial Council.

§5.5 Life Per Capita. A member may pay the sum prescribed by the bylaws of The Imperial Council and, thereafter, be exempt from the annual per capita tax.

§5.6 Hospital Levy. Each member of this temple, other than Permanent Contributing Membership purchasers, shall pay the hospital levy as prescribed by the bylaws of The Imperial Council. This temple may remit the hospital levy of a member whose dues have been remitted because of hardship and so advise the Imperial Treasurer.

§5.7 Permanent Contributing Membership. A member may purchase a Permanent Contributing Membership in the Hospitals as prescribed by the bylaws of The Imperial Council and, thereafter, be exempt from the hospital levy.

§5.8 Assessment. The temple may levy an assessment on its members as prescribed by the bylaws of The Imperial Council.

ARTICLE 6

Fiscal

§6.1 Budget. The procedures governing the budget of this temple, including its requirement, preparation, inspection, presentation, adoption, appropriations, amendment, temple reports and Imperial Recorder filing are governed by the bylaws of The Imperial Council.

§6.2 Payment of Obligations. All checks, vouchers order's for payment of obligations of this temple, any sums due The Imperial Council, and any other authorized

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disbursements, shall be signed by the Treasurer, Potentate or Recorder. Two signatures are required on all checks. ~~Alternative signatories are the Chief Rabban and Assistant Rabban~~ as prescribed by §334.5(b) of The Imperial Bylaws. All checks shall be supported by voucher or requisitions.

§6.3 Monthly Reports. Each Noble, committee, unit or other organization of this temple that is authorized to incur indebtedness or to disburse or collect funds, shall make a detailed financial report accompanied by receipts or vouchers to the recorder monthly or at such other times as may be required.

§6.4 Construction Program and Secured or Long Term Obligations. Prior to commencing a construction program or incurring a long-term debt, as defined by the bylaws of the Imperial Council, the temple must follow the bylaws of the Imperial Council.

§6.5 Sale of Temple Assets. Prior to this temple, or any of its affiliates, selling, leasing, exchanging, mortgaging, pledging or otherwise disposing of all or substantially all of its property or assets, it must follow the bylaws of The Imperial Council.

§6.6 Fidelity Bond. The temple must procure a corporate fidelity bond as prescribed by the bylaws of The Imperial Council.

§6.7 Insurance. The temple must procure insurance policies, and the potentate must appoint an insurance advisory committee, as prescribed by the bylaws of The Imperial Council.

§6.8 Fiscal Year. The temple must arrange its books of accounts, annual report and audit to conform to the calendar year.

§6.9 Indemnification. The official divan, committee members, officers and employees shall be indemnified by the temple for all expenses reasonably incurred by them in defending themselves from any proceedings instituted or threatened against them provided the temple votes that they have acted within the scope of their authority and are not guilty of misfeasance or malfeasance.

§6.10 Audit. The financial accounts must be audited or reviewed, and reported on, as prescribed by the bylaws of The Imperial Council.

§6.11 Building Emergency Reserve Fund. A set amount equal to 50 percent of the net income as stated by our outside year end auditing firm be dedicated to the Building Emergency Reserve Fund for the future preservation of Sabbar Shrine Temple. This fund is not to be used for the general operating expenses, more specifically, for payment of major extraordinary expenses beyond insurance reimbursements or such related costs. This cumulative fund will be placed in a separate income investment account designed to accommodate the temple's future financial needs in the event of an emergency. These

funds will be managed by the unanimous vote of the Board of Directors subject to a majority vote of general membership present and voting at a stated meeting.

ARTICLE 7

Committees

§7.1 Leadership Search Committee. This temple shall have a Leadership Search Committee. Its appointment and duties are governed by the bylaws of The Imperial Council.

§7.2 Insurance Advisory Committee. This temple shall have an Insurance Advisory Committee. Its appointment and duties are governed by the bylaws of The Imperial Council.

§7.3 Finance Advisory Committee. This temple shall have a Finance Advisory Committee.

- (a) **Composition.** It shall consist of four members of this temple. Three of the members shall be appointed by the Potentate. The fourth member shall be the temple Treasurer.
- (b) **Duties.** It shall:
 - (1) Analyze and make recommendations as to the financial affairs of the temple.
 - (2) Examine whether any officer, committee, organization, unit, or individual having authority incurs expenditures that exceed the appropriations set out in the budget.
 - (3) Examine the system under which the financial affairs of the temple, and every subordinate body thereof, are administered and make recommendations from time to time as may be deemed for the good of the temple or any subordinate body thereof.
 - (4) Have access to all financial books, papers and accounts of the officers and review them on a periodic basis, and recommend certified public accountants for examine and audit.
 - (5) Review the financial institutions in which the funds of the temple are to be, or already are, deposited.
 - (6) Investigate suitable investments and investment institutions for the funds of the temple.
 - (7) Investigate the proper coverage and limits of the bonds for the treasurer and recorder, and any other officer required to be bonded.
- (c) **Reports.** This committee shall issue its findings, recommendations and reports to the Board of Directors of this temple.
- (d) **Quorum.** Three members of this committee shall constitute a quorum for the transaction of business.

§7.4 Other Committees. The potentate shall appoint such other committees as may be required for the operation of the temple's affairs. Their duties and responsibilities shall not conflict with any provisions of the bylaws of the Imperial Council or these bylaws.

ARTICLE 8

Prohibited Practices

§8.1 Unlawful Activities. It is unlawful for this temple, or any unit or club under its control, or any group of its members, or any member acting for or on behalf of the temple, to promote or take part in any engagement or enterprise prohibited by the law of the land.

§8.2 Shrine Law. A Noble may not violate Shrine Law. The provisions of Shrine Law are found in the articles of incorporations and bylaws of the Imperial Council and any general or special order at the time in effect.

§8.3 Alcoholic Beverages. The consumption of alcoholic beverages before and during parades and ceremonials is forbidden by those Nobles participating therein.

ARTICLE 9

Temple Units and Shrine Clubs

§Government. Shrine temple and shrine clubs are governed by the provisions of the bylaws of the Imperial Council.

ARTICLE 10

Temple Publications

§10.1 Official Publication. A magazine or newsletter may be published as the official publication of this temple. It shall be proper to publish all official calls and notices therein.

§10.2 Advertising. All advertising accepted for the official publication shall be non-offensive and in compliance with the bylaws of The Imperial Council and these bylaws.

§10.3 Staff. The potentate shall appoint the editor and approve the appointment of staff members by the editor. The editor and staff members may be known as the "Press Corps".

ARTICLE 11

Amendments

§11.1 Amendments. These bylaws may be amended as provided by the bylaws of The Imperial Council.

§11.2 Inconsistencies. In the event of an inconsistency between these bylaws and the bylaws of The Imperial Council, the bylaws of The Imperial Council supersede these bylaws.

CERTIFICATION

I, Gerald Welch, Potentate of Sabbar Shriners, A.A.O.N.M.S. certify that the attached resolution relating to bylaws was submitted in writing at a stated meeting on September 14th, 2009.

The resolution was laid over to the next stated meeting called for action thereon.

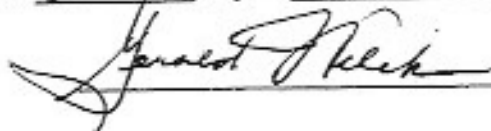
On July 22nd, 2009, a notice of meeting to be held on September 14th, 2009, was sent to every member of the temple and it recited the text or substance of the proposed bylaws. There were 76 members of the temple present at this duly warned meeting and 61 voted in the affirmative and 15 voted in the negative to adopt the proposed bylaws. They were approved by at least two-thirds of the members present and voting.

A copy of the notice of the duly warned meeting and three copies of the bylaws are attached.

A copy of the temple's current bylaws are enclosed.

I certify that the bylaws were adopted.

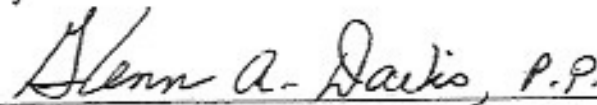
Dated this 21st day of October, 2009



Potentate

(Seal)

Attest:



Recorder